



Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Accounting Manager

Experiența profesională

ACCOUNTING MANAGER · DATA DRIVE

Ianuarie 2020 - Prezent · 4 ani 11 luni

- Increased client satisfaction by building strong relationships and addressing their needs promptly.
- Maintained high client retention rate by providing exceptional customer service and anticipating client needs.
- Addressed problems with accounting, billing, and service delivery to maintain and enhance client satisfaction.
- Understanding the trucking and transportation industry, including key players, market trends and regulatory requirements.
- Freight Billing: Generating invoices for freight services provided to clients. This includes calculating charges based on distance, weight, fuel surcharges, and other factors.
- Accounts Receivable: Tracking payments from customers, managing outstanding invoices, and ensuring timely collections.
- Driver Payroll: Calculating and processing driver wages, which can include base pay, overtime, bonuses.
- Maintain detailed financial records, including income, expenses and assets for the trucking company.
- Process invoices from vendors, clients, accurately and in a timely manner.
- Monitor and control expenses related to fuel and other operational costs.
- Calculate and process payroll for truck drivers and other employees, ensuring accurate and timely payments.
- Generate financial reports, such as profit and loss statements, balance sheet, reports with discounts.
- Strong analytical and problem solving for financial analysis and decision-making.
- Respond to customer inquiries via phone, email, or chat in a prompt and courteous manner.
- Investigate and resolve fuel-related issues, such as incorrect charges, fuel card problems.
- Assist customers with account setup, fuel card activation and account maintenance.
- Provide technical support for fuel card systems, online portals and mobile apps.
- Handle transactions related to fuel payments, refunds and credits.

👤 28 ani
 ♀ Feminin
 📍 Chișinău
 💰 25 000 MDL

Preferințe

- Full-time

Limbi

- **Română** · Fluent
- **Rusă** · Fluent
- **Engleză** · Fluent

Permis de conducere

Categoria: B
 Cu automobil personal

- Share information about fuel prices, availability and promotions with customers.
- Collaborate with internal teams, such as sales, operations and billing, to ensure seamless customer support.
- Strong sales skills to attract and retain trucking clients, as well as negotiation skills to secure favorable deals and contracts.

Studii: Superioare

DIMITRE CANTEMIR

Absolvit în: 2019

Facultatea: LIMBI SI LITERATURI

Specialitatea: LIMBA SI LITERARURA ROMANA SI ENGLEZA