



Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Operator/Assistant

Despre mine

Hello there!!!

As a student still hitting the books, I'm on the lookout for a job that fits into my busy schedule but still lets me shine.

Between classes and studying, I've been picking up some valuable skills like time management and problem-solving. I'm passionate about improvement and technology, and I'm eager to put what I've learned into practice. I'm looking for a role where I can learn and grow, whether it's helping out with tasks around the office or getting involved in exciting projects. I'm a quick learner and ready to take on new challenges!

Thanks for considering me. Let me know how I can contribute to your team while still scaling through my student life!!!

Confident PC user

Possession of freelance skills

Analytical Skills

Basic graphic design with canva

Problem solving

Good Communication

Problem Solving

Creative Thinking

Teamwork

Familiarity with basic word processing, spreadsheets and presentation software

Experiența profesională

Freelance Graphic Designer · Graphics

Ianuarie 2020 - Septembrie 2023 · 3 ani 9 luni

- Usage of Canva to create compelling designs for brands.
- Collaborated with content creators on a few projects.
- Took ownership of projects, work independently, and demonstrate self-discipline, time management, and organizational skills to effectively balance creative work with administrative tasks, such as invoicing and project documentation.
- Worked closely with clients to understand their needs, conceptualize design ideas, and develop creative solutions that effectively communicate their message or brand identity.

- 👤 20 ani
- ♂ Masculin
- 📍 Chișinău
- 💰 8 000 MDL

Preferințe

- Fără program

Limbi

- **Română** · Elementar
- **Rusă** · Nu cunosc
- **Arabă** · Mediu

Office Assistant · Joint Aviation Facility (JAF), Kano [Nigeria]

Ianuarie 2021 - Octombrie 2022 · 1 an 9 luni

- I worked with the operators to facilitate fueling operations and unloading trucks carrying jet fuel.
- Assisted with the sorting and filing of documents to ensure records were updated at intervals.
- Implemented new administrative procedures, resulting in increased efficiency in managing fuel orders, invoices, and documentation.
- Actively participated in team meetings, shared valuable insights, and collaborated with colleagues from different departments to achieve common goals and objectives, fostering a positive and productive work environment

Studii: Superioare

Universitate de stat de medicina si farmacie Nicholae Testemitanu

Studiez la moment

Facultatea: medicina

Specialitatea: medicina

Cursuri, training-uri

Data Analysis With Powerbi

Studiez la moment

Organizator: Udemmy